AS AI Portal : Transcription Terms of Service

Version: 2025.2.7

1. Scope of Application

These terms apply to all users of the AI Portal: Transcription Service (hereinafter referred to as "the Service"). By using the Service, users acknowledge that they have read, understood, and agreed to comply with these terms.

2. Service Content

The Service provides functionality to convert audio files into transcripts. Users can upload files to the designated platform, and the system will automatically generate text files. The Service is designed to improve efficiency and is intended for lawful and internal business use only.

3. User Responsibilities

3.1 Users must ensure that uploaded audio files do not infringe on the rights of third parties or violate any laws.

3.2 Users are responsible for the authenticity and legality of the uploaded content. Any legal disputes arising from the content shall be borne solely by the user.

4. Confidentiality and Privacy

4.1 The Institute will take strict confidentiality measures for user-uploaded content and use it solely for providing the Service.

4.2 The Institute guarantees that without user consent, content will not be shared with third parties unless required by law. User-uploaded audio files will be deleted immediately after transcription.

4.3 The generated transcripts will be retained for one month before being deleted.

5. Accuracy of Transcripts

The transcripts generated by the Service are automatically created and their accuracy may be affected by factors such as audio quality and speaking speed. The Institute does not guarantee the completeness or correctness of transcripts, and users should verify and confirm the content independently.

6. Intellectual Property Rights

6.1 The software, technology, and related content involved in the Service are

owned by the Institute.

6.2 Users are granted a limited right to use the Service and may not copy, modify, distribute, or create derivative works without authorization.

7. Service Limitations and Termination

7.1 The Institute reserves the right to restrict or suspend user access to the Service when necessary without prior notice.

7.2 The Institute may terminate a user's access to the Service immediately if they violate these terms or legal regulations.

8. Limitation of Liability

8.1 The Service is provided "as is," and the Institute makes no guarantees regarding uninterrupted or error-free operation.

8.2 The Institute shall not be liable for any direct, indirect, or consequential damages arising from the use of the Service.

9. Amendments to Terms

The Institute reserves the right to modify these terms at any time. Revised terms will be announced on the Service platform, and continued use of the Service constitutes acceptance of the modifications.

10. Governing Law and Dispute Resolution

These terms are governed by the laws of the Republic of China. Any disputes arising from these terms shall be subject to the jurisdiction of the Taipei District Court in Taiwan as the court of first instance.

11. Contact Information

If you have any questions, please contact the Department of Information Technology Services, Academia Sinica at its@sinica.edu.tw.