# Academia Sinica

# **VPN** Activation Service

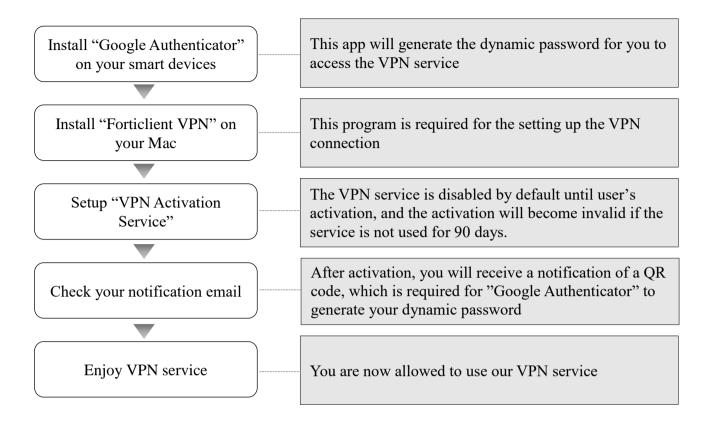
User Manual (For Mac)

Department of Information and Technology Services 2019/8/20

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### VPN Activation Flowchart (for Mac)

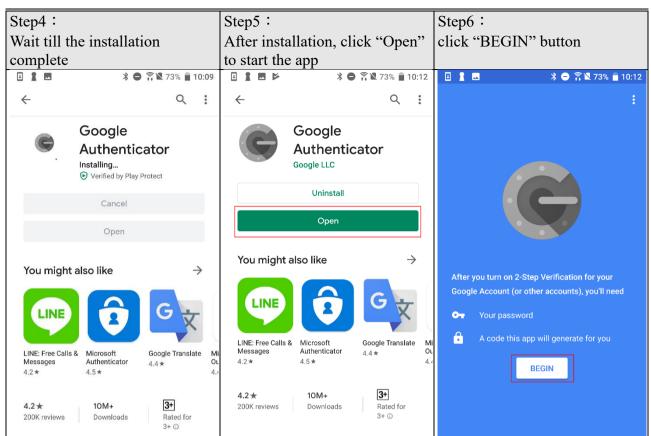


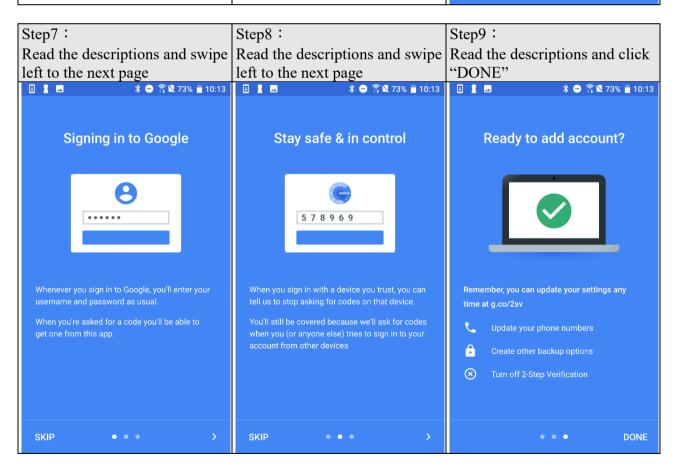
# I.Install "Google Authenticator" on your smart devices

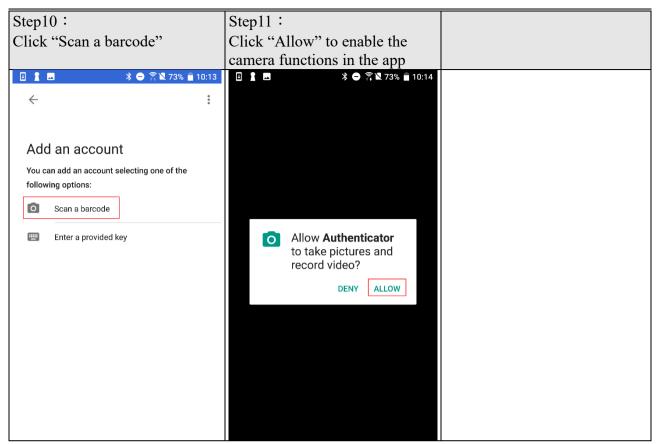
Android	iOS
Search "Google Authenticator" on Google Play or scan this QR code to download/install the app	Search "Google Authenticator" on App Store or scan this QR code to download/install the app

Step-by-step instructions (using Android as an example)

Step1 : Search "Google Authenticator" on Google Play, and click "Install"	Step2 : click "CONTINUE"	Step3 : click "SKIP" button
<ul> <li>■ 第 ● 膏 ■ 74% ■ 10:01</li> </ul>		
←	←	←
Google Authenticator Google LLC	Google Authenticator Google LLC	Google Authenticator Google LLC
4.2★ 10M+ 3+ 200K reviews Downloads Rated for 3+ ⊙	4.2★ 10M+ 3+ 200K reviews Downloads Rated for 3+ ⊙	4.2★     10M+     3+       200K reviews     Downloads     Rated for 3+ ☉
Install	Install	Google Play
	Complete account setup	Complete account setup citynik2.kt@gmail.com Add a payment option to complete your account. You won't be charged unless you make a purchase. Add credit or debit card Redeem code
About this app $ ightarrow$	Review your account to continue installing apps on Google Play.	
Enable 2-step verification to protect your account from hijacking.	CONTINUE	SKIP CONTINUE







## II.Install "FortiClient VPN" on your Mac

A.Open your browser (using Chrome as an example) and input "<u>https://FortiClient.com/downloads</u>" in the URL bar

FortiClient 6.2	
Fabric Agent with End	dpoint Protection and Cloud Sandbox
abric Integration	Remote Access
Endpoint Fabric Telemetry	IPSec VPN
Automated Endpoint Quarantine	SSL VPN
<ul> <li>Compliance Enforcement with Dynamic Access Control</li> </ul>	Management & Updates
Advanced Endpoint Protection	📀 Central Management
AntiMalware Protection	Central Logging & Reporting

B.Scroll down the page and click "Download for MacOS" to download the file FortiClientVPNOnlineInstaller\_6.2.dmg

#### VPN Activation Service: User Manual

	FortiClient VPN
	Remote Access
	<ul> <li>SSL VPN</li> <li>Download for Windows</li> <li>Download for MacOS</li> </ul>
This site u	version 4. O
	bes cookes. Some are essential to the operation of the site, others help us improve the user experience. By continuing to use the site, you to be use of these cookies. To learn more about cookies, please read our privacy policy.

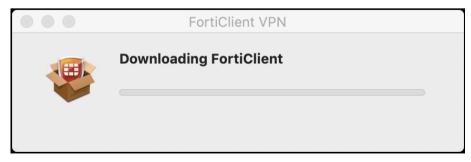
#### C.Install

1.After the "FortiClientVPNOnlineInstaller\_6.2.dmg" program is downloaded, please find the program in "Downloads", left click twice, and then click the "Open" button. •



FortiClientUpdate		"FortiClientUpdate" is an app downloaded from the Internet. Are you sure you want to open it?
FortiClientUpdate		"FortiClientUpdate" is on the disk image "FortiClientVPNOnlineInstaller_6.2.dmg". Safari downloaded this disk image today at 11:02 AM from <b>www.forticlient.com</b> .
		Don't warn me when opening applications on this disk image
	?	Cancel Show Web Page Open

#### 2.Wait for $\lceil$ Downloading FortiClient $\rfloor$

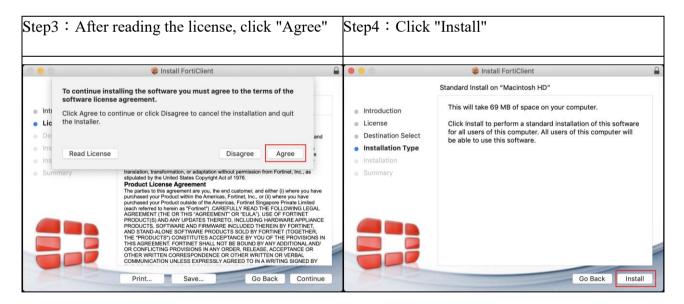


#### 3.Click <sup>Γ</sup>Install <sub>→</sub>



#### D.Please follow the instructions to complete the installation

🕘 🕘 🥮 Insta	all FortiClient	<b>₽</b>	0	Install FortiClient	
Welcome to the F	ortiClient Installer			Software License Agreement	
License that integrates an filtering, applicati software package	ac OS X is a unified security agent for contrivirus, SSL and IPsec VPN remote acc on firewall and vulnerability scan into a e. FortiClient for Mac OS X has a user- way for quickly setting up protection for y	ess, web single friendly	<ul> <li>Introduction</li> <li>License</li> <li>Destination Select</li> <li>Installation Type</li> <li>Installation</li> <li>Summary</li> </ul>	English Fortinet Product License Agreement Trademarks and Copyright Statemen Fortinet8, FortiGate8, and FortiGaur69 are reg other Fortine tames herein may also be traden Fortinet. All other product or company names m owners. Copyright © 217 Fortinet, Inc. All Right subject to change by Fortinet without prior noto reproduced in any form of by any means or use translation, transformation, or adaptation withou any transformation, or adaptation without purchased your Product within the American (each refered to herein as "Fortinet"). CAREPL AGREEMENT (THE OR THIS" AGREEMENT 'I PRODUCTS, SOFTWARE AND FIRMWARE IN AND STANG-ALONE SOFTWARE PRODUCTS THE "PRODUCTS" CONSTITUTES ACCEPTA THE SAGREEMENT CHEMENT SHALL NOTE COMMUNICEMENT FORTINGE SHALL NOTE DOTHER WRITTEN CORRESPONDENCE OR COMMUNICATION UNLESS EXPRESSIV. AD	t istered trademarks of Fortinet, Inc., an narks, registered or otherwise, of way be trademarks of their respective ths reserved. Contents and terms are the or make any derivative such as the ormalised of the other such as the ormalised of the other such as the ormal of the other such as the other of the other such as the other other other other other such of the other other other is often to singeoper Private Limited LLLY READ THE FOLLOWING LEGAL SOLID BY FORTINET INCLUDING HARDWARE APPLIANO INCLUDED THEREN BY FORTINET SOLID BY FORTINET (FOGETHERS) SOLID BY ANY ADDITIONAL AND DER, RELEASE, ACCEPTANCE OR DIFLENWITHEN OR VERBAL



Step5 : Please use Touch ID or enter a password to allow this project to be executed	Step6 : Please	e click the "Close"	
		😻 Install FortiClient	
Installer is trying to install new software. Touch ID or enter your password to allow this. Use Password Cancel	<ul> <li>Introduction</li> <li>License</li> <li>Destination Select</li> <li>Installation Type</li> <li>Installation</li> <li>Summary</li> </ul>	The installation was completed successfully. Image: Complete Successfully           Image: Complete Successfully	

## III. Setup "VPN Activation Service"

A.Please go to "Administrative Service" system of Academia Sinica and click "Individual", or open page: <u>https://asbpm.its.sinica.edu.tw</u>

	中央研究 ACADEMIA SINI			Contraction of the second s	) * ** *******************************
	Administ	rative Se	rvice Logout	中文版   Service List	
		SSO application	Change Password	d   Forget Password	
	See Contemporal Reputation R	@人服務 Individual	- 次 Research	使	
	會計出納 Accounting	動産物品 Inventory	公文庶務 General Affairs	「 文 其他服務 Others	
	Web	omail		Management tem	
	e-Learning(New)			usiness Trip tem	
	IT Service Desk			nt document ent System	
	Academic Or Sys	n-line Service tem		cation Subsidy on System	
	VPN Ac	tivation			
128		Nankang, Taipei 11529, Ta 2018 Department of Infor		8855 I Email:its@sinica.ee s	du.tw

B.Please click "VPN Activation"

() ACADEMIA SIN			and the same the same to be a so
Administ	trative Se	rvice Logout	中文版   Service List
	SSO application	n   Change Password	d   Forget Password
See 常用系統 Most Popular	個人服務     Individual	- 读 學術研究 Research	人事出勤 Personnel
会計出納 Accounting	binventory	会 公文庶務 General Affairs	其他服務 Others
We	bmail		Email Filtering vice
e-Learr	ing( <mark>New)</mark>	My Learnir	ng Records
	Personal Cloud Storage Service		tivation
Eduroar	Eduroam Account		h Check-Up on System
Children Education Subsidy Reservation System			ip Reservation tem
Authoriz	ation Setup		
128 Academia Road, Section	2, Nankang, Taipei 11529, Ta © 2018 Department of Infor		3855 I Email:its@sinica.edu.tw s

Note that you may need to login the Administrative Service page using your SSO account and password.

Academia Sinica Login S	ervice		Forgot Your Password?	Register	English	中文
	User Login					
		uded retired, please login with your SSO account. h the e-mail, assigned by invitation or registered in this service.				
	Account Password					
		Remember Me     Forgot Your Password?				

Please click "Approve" in the "Sinica BPM System" dialog window



C.After you log in the Sinica BPM System, please proceed the following steps:

- 1.click the "Forms" tag
- 2.Click " [ All processes and applications"
- 3. Click "Administrative Service"
- 4. Click "VPN Activation Application"
- 5.Click "Initiate Process" button



6.In the application form, select "Activate" in the "Apply" top-down menu

7.Click the "Submit" button on the left-top corner of the window



After submission, there will be a pop-up dialog showing you have completed the application. Please click "OK" button.

System Message:	×
This process has been completed.	
	ОК
	1.

- Note : that the VPN service will be disabled if you have no VPN activities for 90 days. You will need to re-activate your account in order to enable the VPN service.
- 8.Please click the () icon to log out Sinica BPM System.

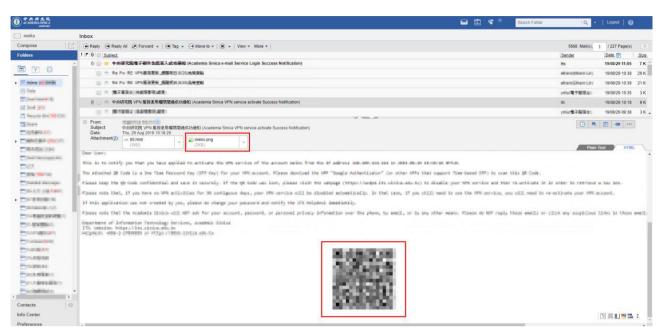


#### IV.Check your notification email

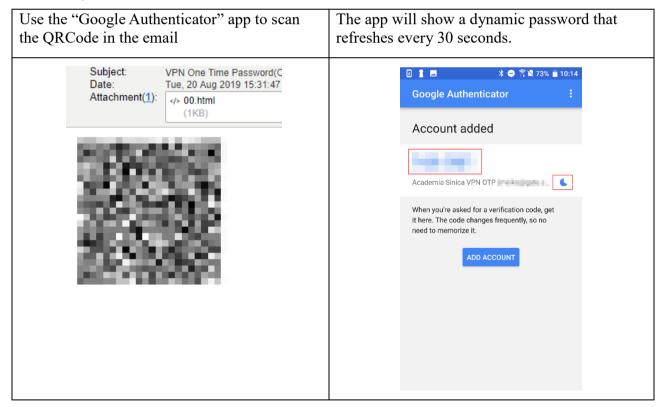
- A.Please log in your Gate email account and find the email entitled "中央研究院 VPN 服務使 用權限開通成功通知 (Academia Sinica VPN service activate Success Notification)"
- B.Please open the email, switch to "HTML" mode", and click "Unblock, display external

images inside this mail. Display images from its by default"

C.You will find the QR code at the attachement or at the bottom of the mail



D.Please use the "Google Authenticator" app, which you have installed in the first step, to scan the QR code in the email



#### V.<u>Enjoy VPN Service</u>

A.Open the "FortiClient VPN" program that you have installed the Step 2

1. Find the FortiClient VPN program in all programs and click  $\ulcorner$ 

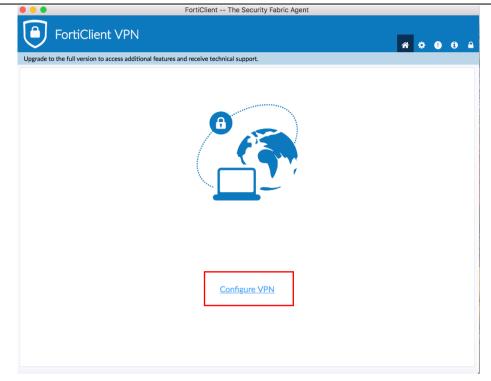




B.Click "I acknowledge..." and then "I accept" when you first time use the "FortiClient VPN" application

FortiClient V	PN	*	•	•	i	•
	Welcome to FortiClient VPN!					
	This is a free version of FortiClient VPN software with limited feature support. Please upgrade to the licensed version for advanced features and technical support.					
	I acknowledge that this free software does not come with any product support. I will not contact Fortinet technical support for any issues experienced while using this free software.					

C.Click "Configure VPN" button



D.Please follow the instructions to configure the VPN settings

- 1.Connection Name (required): Please give a name for the VPN connection
- 2.Description (optional): Please give some descriptions to this connection
- 3.Remote Gateway(required): Please input vpn.sinica.edu.tw
- 4.Customize port (do not change) : please keep the default value 443
- 5.Authentication: please keep the default value "Prompt on login"
- 6.Other settings, please keep the default value
- 7.Please click the "Save" button

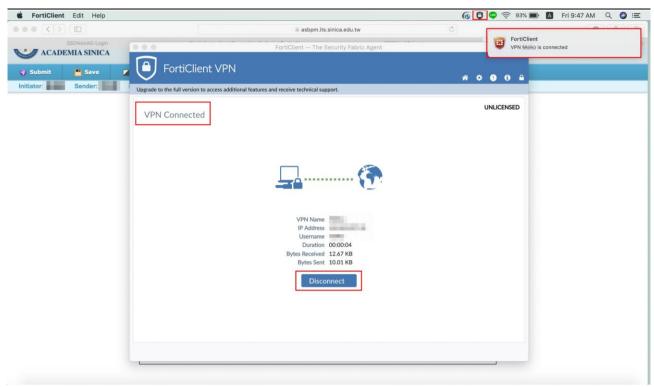
$\sim$	Client VPN			<b>*</b> 🗘	•	0
Upgrade to the full v	ersion to access additional feature	s and receive technical support.				
	New VPN Cor	nnection				
	VPN	SSL-VPN IPsec VPN				
	Connection Name	Sinica				
	Description					
	Remote Gateway	vpn.sinica.edu.tw	×			
		Add Remote Gateway Customize port 443				
	Client Certificate		\$			
	Authentication	Prompt on login Save login				
		Do not Warn Invalid Server Certificate				
		Cancel Save				

E.In the following log-in page, please follow the instructions to input:

- 1.VPN Name: please select the connection name that you input in the previous step
- 2.Usename: Please enter your "Gate e-mail account" (eg. abc@gate.sinica.edu.tw or abc@sinica.edu.tw)
- 3.Password: Please enter the password for your Gate e-mail account, following by the 6-digit number shown in your "Google Authenticator" APP. For instance, if your Gate e-mail account password is XXXXXX and the 6-digit number on the APP is 000000, you should input XXXXXX000000 here.
- 4. Finally, please click the "Connect" button. Note that, the 6-digit number is valid for 30 seconds only. After that, the APP will refresh the number, and you will have to use the new version 6-digit number to form your new password.

•••	FortiClient The Security Fabric Agent	
FortiClient VPN		<b>** • • •</b>
Upgrade to the full version to access additional features a	and receive technical support.	
VPN Name Username		Account added  Academia Sinica VPN OTP  When you're asked for a verification code, get it here. The code changes frequently, so no need to memorize it.
F.Once you are connected to corner of the window, as	Connect to the VPN service, you will see "VPN Connect well as the icon on the top-right of	

you will see the "VPN your name is Connected" window flashing past.



G.You can click "Disconnect" to disconnect this VPN service too.



--END---